

WORK/SPECIAL MEETING
OF THE
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
April 12, 2010

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, April 12, 2010 at 6:30 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon and Courier News newspapers on April 8, 2010. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library

ROLL CALL

MEMBERS PRESENT: Frank A. Blandino, John Donnadio, Gregory Gillette, Judith C. Haas, Margaret Hewitt, Neil Hudes, Steven D. Paget, Marc J. Rosenberg, and Barbara Sargent

MEMBERS ABSENT: Wolfgang Schneider

ALSO PRESENT: Dr. Edward Forsthoffer, III, Superintendent of Schools, Mr. Scott Rocco, Assistant Superintendent for Personnel, Mr. Aiman Mahmoud, School Business Administrator/Board Secretary, and Mr. Gerald Eckert, Assistant School Business Administrator/Assistant Board Secretary

Executive Session

A motion was made by Mr. Hudes and seconded by Mr. Gillette that the board adopt a resolution to go into executive session at 6:32 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are negotiations with bargaining units, two employee settlement agreements, and non-renewal of non-tenured staff.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Dr. Forsthoffer gave an updated budget presentation detailing the proposed budget cuts for non-staff related items to include: a 15% cut in supplies, high school co-curricular activities, high school and middle school sports, administrative cuts totaling 16.24%, and teaching cuts totaling 5.1%. Dr. Forsthoffer stated that there are sixty-six positions currently being reduced because the Hillsborough Education Association and the Principal's and Supervisor's unions have each reached tentative agreements containing concessions that will allow the board to restore twelve of the positions that were slated to be cut.

Dr. Forsthoffer concluded his presentation by thanking both unions for their contributions.

Time was allowed for questions and comments on the superintendent's report.

Board Recognition/Awards

Dr. Forsthoffer recognized that tonight was the last meeting for Mr. Donnadio and Mrs. Hewitt since they were not seeking re-election and thanked them for their service to the Board of Education.

Mr. Blandino recognized the high school baseball team. He also thanked Mr. Donnadio and Mrs. Hewitt for their service to the Board of Education.

Dr. Paget thanked Mrs. Hewitt for representing Millstone and Mr. Donnadio for his service to Hillsborough.

Board Committee Reports

Facilities Committee

Mr. Blandino, facilities committee chairperson, stated that the facilities committee met on March 22, 2010 and discussed the awarding of the facilities management bid to Aramark, a county-wide energy audit, a trench near the high school baseball field, and the results of water tests at Woodfern Elementary School.

Policy Committee

Dr. Rosenberg, policy committee chairperson, stated that the policy committee did not meet.

Personnel Committee

Dr. Sargent, personnel committee chairperson, stated that the personnel committee met on March 12, 2010 and discussed a proposal by a 9-12 supervisor and a sick bank request.

Somerset County Educational Services Commission

Dr. Sargent, board representative for the Somerset County Educational Services commission, noted that she attended their meeting last week. She stated that this commission runs an alternative school for some of the most at risk students in Somerset County. Dr. Sargent mentioned that one of the innovative programs that the school has is to run a Quick Check store

within the school. She also stated that the commission is looking to rent classroom space in some of the districts in the county as a way of bringing some of the needy students back into a more general education type of setting.

Strategic Planning Committee

Mr. Donnadio, strategic planning committee chairperson, stated that the committee has not met.

Negotiations Committee

Mr. Hudes, negotiations committee chairperson, stated that the committee met separately with the Hillsborough Education Association and the Principals and Supervisor's association to discuss the 2010-11 budget. He said that the committee also met with the 9-12 supervisors as part of the mediation process.

Finance Committee

Mr. Gillette, finance committee chairperson, stated that the finance committee met several times before the March 22, 2010, board meeting to help finalize the 2010-11 tentative budget that was voted on during that meeting.

Communications Committee

Mrs. Haas, communications committee chairperson, stated that the committee met on April 7, 2010, and discussed budget negotiations and will have a budget newsletter and a "Frequently Asked Questions" newsletter going out this week. She stated that the committee also discussed the district website and the upcoming presentation.

Curriculum Committee

No report

Time was allowed for questions and comments on committee reports.

Dr. Paget stated that he served as former board representative for the Somerset County Educational Services commission and asked about a work training program at the school that they were working on.

Dr. Sargent stated that they have done this by forming a partnership with the Somerset County Vocational/Technical School to share course work and also through the running of the Quick Check store.

Presentation

Dr. Forsthoffer introduced Leonore Johnston, director of special services for the district. Mrs. Johnston stated that April is Autism Awareness Month and introduced Kathleen Kaminski, behavior specialist with the district. Ms. Kaminski explained what autism is and that the rate of autism worldwide is one in one hundred and ten while in New Jersey, the rate is one in ninety-seven. She then gave a brief history of the autism program in Hillsborough.

Ms. Kaminski then introduced Viktoria Wargo, special education teacher, who gave a video presentation on Autism Awareness. Ms. Wargo then introduced Briana Delvecchio who is the sister of a child with autism. Ms. Delvecchio described her journey as a sibling of a child with autism.

Dr. Forsthoffer and Dr. Paget thanked all of this evening's presenters.

Time was allowed for questions and comments on the presentation.

Mr. Hudes stated that if you have ever been in one of the autism classes in the district, you would see a very caring, special group of people working with very special and probably our most needy students. The staff involved with this program has done a tremendous service to the school district, the community, and to the students and their families. He said that the board should be very proud of this program and should continue to support it. He closed by stating that it is a model and an exceptional program.

Dr. Paget asked Mrs. Johnston if the image of the feet in the video presentation were filled out by the regular education students.

Mrs. Johnston said that they were.

Dr. Paget then stated that this is a good example of how the students are in the schools and interacting with the general education students. This allows for the general education students to be familiar with people with autism.

Mrs. Johnston stated that there is a pep rally scheduled for Woodfern Elementary School on Friday where the music program will sing the chorus of the song that was played during the presentation.

Review of Minutes

The board reviewed the following minutes:

March 8, 2010 work meeting – no comments

March 22, 2010 regular meeting – no comments

March 22, 2010 executive session – Mr. Donnadio stated that he was not present for the executive session.

March 26, 2010 budget hearing – no comments

March 26, 2010 executive session – no comments

The board will act on the approval of these minutes at the regular meeting to be held on April 27, 2010.

Action Agenda

Public Comments

Mr. Gillette informed the board that the finance committee did not review the bills prior to tonight's meeting.

CURRICULUM & INSTRUCTION

A motion was made by Dr. Rosenberg and seconded by Mr. Blandino that the board of education approve the curriculum and instruction agenda as follows:

Approve Summer Enrichment Program

Approve the Summer Enrichment Program scheduled for July 12 through July 23, 2010.

Upon call of the roll, the motion carried with a unanimous vote recorded.

PERSONNEL

A motion was made by Dr. Rosenberg and seconded by Mr. Hudes that the board of education approve the personnel agenda as follows:

Retirements and Resignations

Name	Location	Position	Reason	Effective Date	Dates of Employment
Benet, Laurel	Woods Road/Sunnymead Schools	Academic Support Instructor	Retiring	7/1/2010	9/1/1973 – 6/30/2010
Gimbut, Linda	Sunnymead School	10 mo. Secretary	Retiring	7/1/2010	1/3/1983 – 6/30/2010
Kelly, Wilhelmina	Woodfern School	Media Specialist	Retiring	7/1/2010	9/1/1989 – 6/30/2010
Nowakowski, Nicole	Woods Road School	Occupational Therapist	Resigned	4/23/2010	9/1/2008 – 6/8/2010
Smith, Carol	Middle School	Music Teacher	Retiring	7/1/2010	9/1/1977 – 6/30/2010
Taub, Margaret	District	12 mo. Language Arts Supervisor	Retiring	7/1/2010	9/1/1983 – 6/30/2010

Leaves of Absence

Name	Location	Position	Type of Leave	Dates of Leave
Carnes, Fran	Hillsborough Elementary School	Grade 3 Teacher	Disability/FMLA	4/12/2010 – 6/4/2010
Mogland, Amy	Middle School	Social Studies Teacher	Disability	2/16/2010 – 5/10/2010
Schulz, Erika	High School	English Teacher	FMLA	4/16/2010 – 6/23/2010
Sherry, Maggie	High School	Special Ed. Teacher	Disability/FMLA	4/30/2010 – 6/23/2010

Revised Long Term Substitute

Name	Location	Position	Replacing	From Effective	To Effective	Salary
Pincus, David	Middle School	LTS–Social Studies Teacher	Mogland, Amy	2/16/2010– 5/5/2010	2/16/2010– 5/10/2010	\$48,610 Pro Rated BA Step 1

Contract Change

Name	Location	From	To	Replacing	Effective	Salary
Godin, Deirdre	High School	.417 English Teacher	Full Time English Teacher	Schulz, Erika (LOA)	4/16/2010- 6/23/2010	\$85,320 Pro Rated MA+45 Step 15-20 (L-2)

Appointments 2009-2010

Approve the appointment of the following personnel for the 2009-2010 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Long Term Substitute

Name	Location	Position	Replacing	Effective	Salary
Davis, Allison	Hillsborough Elementary School	LTS – Grade 3	Carnes, Fran	4/12/2010 – 6/4/2010	\$48,610 Pro Rated BA Step 1
Patrizio, Christina	Middle School	LTS – Grade 8 Literacy	Nami, Susan	4/26/2010 – 6/23/2010	\$48,610 Pro Rated BA Step 1
Reese, James	High School	LTS – Guidance Counselor	Kozak, Tobi	4/19/2010 – 6/23/2010	\$48,610 Pro Rated BA Step 1

After School Home Support – Instructional Assistant

Name	Position	Effective	Salary
Caliguari, Jane	Substitute Instructional Asst.	3/15/2010	\$22.04 per hour

Substitutes

Teachers - \$80/day			
Battaglia, Michele	Hernandez, Natalie	Kolli, Sneha	Ross, Shannon
Zwill, Molly			

Instructional Assistants - \$80/day		Nurses - \$100/day	Bus Driver - \$20/hour
Battaglia, Michele	Hernandez, Natalie	N/A	N/A
Kolli, Sneha	Ross, Shannon		
Zwill, Molly			

Library Assistants - \$11.72/hour	Lunch Aide - \$7.90/hour	Custodians - \$9.35/hour	Secretary - \$10.25/hour
N/A	N/A	N/A	N/A

Mentor

Mentor	Mentee
Chernoff, Matthew	Labulis, Craig

Student Teachers

Name	University	Grade Level/ Subject Area	School	Effective	Cooperating Teacher
Biddulph, Donna	The College of New Jersey	Special Education	Woods Road School	9/7/2010 – 12/31/2010	DiCenzo, Sue
Caruso, Casey	The College of New Jersey	Grade 3	Woods Road School	1/18/2011 – 4/29/2011	Olbrys, Susan
Chan, Tiffany	Rutgers University	Grade 6	Auten Road Intermediate School	11/1/2010 – 12/10/2010	Patrick, Nancy
Holland, Wendy	The College of New Jersey	Spanish	Triangle School	1/18/2011 – 4/29/2011	Lewis, Loydes
Knight, Hannah	The College of New Jersey	Grade 1	Hillsborough Elementary School	1/18/2011 – 4/29/2011	Salomone, Janice
Kreider, Matthew	The College of New Jersey	Physical Education	Hillsborough Elementary School	1/18/2011 – 3/4/2011	Rutz, Sarina
Peterson, Michelle	Rutgers University	Social Studies	High School	9/7/2010 – 12/31/2010	Dragani, David
Pharo, Brittany	The College of New Jersey	Italian	High School	9/7/2010 – 12/31/2010	Marchesi, Dina
Pietrzyk, Ewa	The College of New Jersey	Art	Amsterdam School	9/7/2010 – 10/29/2010	Nicolai, Kathryn
Ryan, Stephanie	The College of New Jersey	Special Education	Amsterdam School	9/7/2010 – 12/17/2010	Milan, Denise
Thompson, Brennen	The College of New Jersey	Special Education	Auten Road Intermediate School	9/7/2010 – 12/17/2010	Marino, Linda
Tollin, Michael	The College of New Jersey	Industrial Technology	High School	9/7/2010 – 12/31/2010	Zavacki, Tim
Upshaw, Brian	Montclair State University	Health & Physical Ed.	Woods Road School	9/7/2010 – 11/30/2010	Schwartz, Karen
Zompa, Kristen	The College of New Jersey	Grade 4	Hillsborough Elementary School	9/7/2010 – 12/17/2010	Muldoon, Valerie

Extra Period Coverage

Name	Position	Building	Extra Coverage	Effective
Benton, Karin	English Teacher	High School	1 Period (Base +20%)	4/12/2010 – 6/23/2010
Quimby, Timothy	English Teacher	High School	1 Period (Base +20%)	4/12/2010 – 6/23/2010

Upon call of the roll, the motion carried with a unanimous vote recorded.

FINANCE

A motion was made by Mr. Blandino and seconded by Mrs. Hewitt that the board of education approve the finance agenda as follows:

Approval of Monthly Bills

Approve the monthly:

General Operating: \$7,372,424.42

Upon call of the roll, the motion carried with seven members voting in favor and Mrs. Haas voting against.

ADMINISTRATIVE

A motion was made by Mr. Blandino and seconded by Mr. Gillette that the board of education approve the administrative agenda as follows:

Educational Cooperative Pricing System

Approve the resolutions as listed on *Schedule IV-A* to participate in the Educational Cooperative Pricing System as administered by Educational Data Services, Inc. for the 2010-11 school year.

Non-Public Services Agreements

Approve the agreements as submitted on *Schedule IV-B* with the Somerset County Educational Services Commission for the providing of purchasing services related to non-public school textbooks.

Approve the agreement as submitted on *Schedule IV-C* with the Somerset County Educational Services Commission for the Non Public School Individuals with Disabilities Education Improvement Act.

Master Special Education Tuition Agreement with MRESC

Approve the agreement with the Middlesex Regional Educational Services Commission for the term of July 1, 2010 through June 30, 2015 as submitted on *Schedule IV-D*.

Approve Overnight Trip as Listed

School	Group/Team	Destination	Dates	Schedule
HHS	Track Team	Penn Relays Philadelphia, PA	4/21/2010 – 4/22/2010	<i>IV-E</i>

Approve Field Trip Destinations as Listed:

Destination
• Randall's Island Field Park, Randall's Island, NY
• Delbarton Academy, Morristown, NJ
• Saint Peter's High School, Jersey City, NJ
• Branchburg Family Golf Center, Branchburg, NJ

Acceptance of Donations

Accept the following donation:

<u>Donor</u>	<u>Description</u>
Rita Zoltowski	Misc. photography film developing supplies
Michael Izzo	10" (254mm) Meade Schmidt-Cassegrain Telescope Model 2120

Settlement Agreement

Approve an agreement settling a worker's compensation claim, a copy of which is kept on file in the office of the superintendent of schools and as listed on *Schedule IV-F*

Stipulation of Settlement

Approve a Stipulation of Settlement, a copy of which is kept on file in the office of the superintendent of schools and as listed on *Schedule IV-G*.

Outside Educational Placement

Approve out-of-district educational placement for the 2009-2010 school year as listed on *Schedule IV-H*.

Amendment to the 2008-2011 HEA Agreement

Approve the amendment to the 2008-11 agreement between the Hillsborough Education Association and the Hillsborough Board of Education as listed on *Schedule IV-I*.

Amendment to the Principals and Supervisor's Agreement

Approve the amendment to the agreement between the Principals and Supervisor's Association and the Hillsborough Board of Education as listed on *Schedule IV-J*.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Old Business

Mr. Brown asked some questions on the board's policy on random drug testing.

Dr. Forsthoffer stated that by signing an agreement to participate in sports, a student is placed in the random drug testing pool and that any student who is in the pool and refuses to take the test is admitting guilt.

Mr. Blandino urged people to vote and also thanked the residents of Hillsborough for allowing him to serve the last three years.

Dr. Rosenberg encouraged everyone to vote.

Mrs. Hewitt encouraged the residents of Millstone to vote on the budget and for the board election.

Dr. Paget stated that this has been a long budget process this year and that the budget has been taking hits from all sides. He said that the board has worked to strike a balance between cuts and raising taxes. He then urged the public to go out and vote.

Executive Session

A motion was made by Mr. Hudes and seconded by Mr. Blandino to go into executive session at adjournment.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matter to be discussed is the superintendent's evaluation .
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Adjournment

A motion was made by Mr. Hudes and seconded by Mr. Blandino to adjourn the meeting at 8:38 p.m.

Upon call of the question, the motion carried unanimously.

At this time, the board resumed in executive session.

Work/Special Meeting

April 12, 2010

Respectfully submitted,

Aiman Mahmoud
School Business Administrator/
Board Secretary